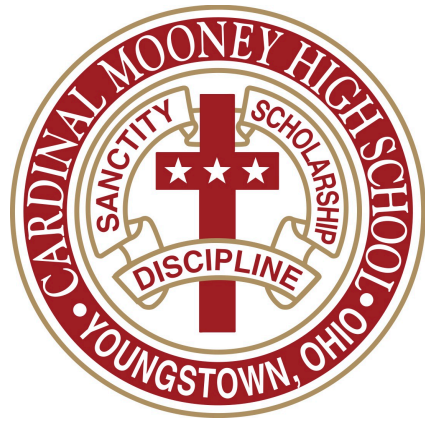


August 2, 2020

Plan for the reopening of the 2020-21 school year



The guiding principles for this plan are fully expressed in the *Return to School Plan 2020-2021: Information for Parents* published by the Catholic Diocese of Youngstown. At Cardinal Mooney High School, we care deeply for all members of the Mooney Family. The health and safety of all is paramount. We also know that the best way to build our community of faith is to be together. With those principles in mind, we present this plan for the opening of this new school year while COVID-19 remains with us.



Calendar

At the end of this bulletin is a **revised calendar** for the year 2020-2021. For now, the changes impact only the opening dates through August 31. Please note that these are **new dates for the orientation days for students**. We have added additional inservice days for teachers to prepare lessons that correspond with the new technology available and our new plan. As a result, the orientation days for students move to these dates:

- Tuesday, August 25, for **seniors**
- Wednesday, August 26 for **juniors**
- Thursday, August 27 for **sophomores**
- Friday, August 28 for **freshmen**.

Each Orientation Day will begin at **8 a.m. and end at 2 p.m.** for students. More information will be sent to students prior to the day. Students should wear the school uniform. A free lunch will be provided and masks must be worn. Students should bring a water bottle and label it with their name.

Classes will begin on **Monday, August 31**, for all students. Should the guidance from the state or health department require any change to this calendar, we will notify you by email as soon as possible.

We know that the building is warm when outside temperature is hot. We will let you know in advance if a modification of the dress code will be made when high temperatures are predicted. Students would be allowed to wear dress shorts that are knee length (or also cropped pants for girls) and not tight fitting or ripped. No mesh shorts or short-shorts would be allowed.



Health and safety

We will adhere to the guidance from the health department, Office of Catholic Schools, and State of Ohio. As always, parents and guardians will play a large role in helping us maintain a healthy school population, and we appreciate that support.

- If a student is **ill**, he or she should not come to school and the parents must report the student's absence by contacting the school.
- If a student is exposed to or tests positive for COVID-19, the parents must report this to the school and the student should not come to school. Confidentiality will be maintained in accordance with HIPAA, and the school will contact the health department and follow its guidance about what steps the school must take. The health department will oversee any contact tracing. A doctor's note for return to school may be required for extended days out of school.
- If a student, teacher, or other staff member tests positive for COVID-19, the person must isolate and not return to school until able to meet the CDC's criteria to discontinue home isolation and follow the protocols set by the local health department, including:
 - Three or more days without a fever over 100 degrees F, without taking medication to reduce a fever **AND**
 - A reduction of other COVID symptoms by at least 75% **AND**
 - At least 14 days, or the number designated by the health department, have passed since symptoms first appeared.
- The school will follow all guidance we receive from the health department following any exposure that results in either a negative or positive test result. If the guidance would require a partial or complete shutdown, we will notify families through email.

Daily routine

Students will enter the building according to this system:

- Students who **drive and park at school** (along with students who **ride with them**) will enter through the **gym lot doors** for their wellness checks.
- Students who are dropped off by **bus or car** will enter using the **main door** on the front circle for their wellness checks.
- If a student arrives **late to school**, he/she should **park in the sophomore lot on Erie St.** by the tennis courts and enter through the **main entrance** for the wellness check.
- We will do a **wellness check** for all students each day as they enter the building to verify the following information.
 - We will take each student's temperature to verify it measures less than 100 degrees Fahrenheit.
 - We will verify no evidence of symptoms such as chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, loss of taste or smell, congestion or runny nose, nausea or vomiting, or diarrhea.
 - We will ask if any exposure to someone who has COVID-19.
 - Please note: If you plan to travel out of state to an area with a COVID outbreak or restricted by the state of Ohio, please notify the school in advance and follow the pertinent directives of the state and our health department.
- A student who cannot meet these criteria will be sent to the school's **isolation room** and the parent must come get the student to take him/her home until symptom free. If the student had driven to school, we will contact the parent to get permission for the student to drive home if the parent prefers that.
- Each student will follow the directive to wear a **mask** except when eating breakfast or lunch, drinking water, or exercising in a PE class. We will supply one mask to each student. A gator mask may be worn. We will have a supply of paper masks if a student forgets a mask on occasion or has a problem with the one he/she brought to school.
 - Masks may not display inappropriate or political messages or graphics. The administration reserves the right to make the final decision about whether a mask meets these criteria. Masks may be cloth or paper. We recommend that a cloth mask be washed daily.
 - A shield does not qualify as a mask.
 - If a parent or guardian has questions about his/her student wearing a mask, please contact Dr. Beiting.
- Students will be encouraged to wash their hands frequently and use the sanitizer provided throughout the school. Surface touch areas will be cleaned regularly as will other common touch areas throughout the school building.



- Teachers and staff will do self-wellness checks each day and follow all the other protocols listed in this section.

Social distancing of 3-6 feet will be maintained throughout the day, including in the classrooms.

Technology

Methods of delivery of instruction: All students will receive a Chromebook to use throughout this school year. Technology will continue to be an integral teaching tool used in both in-person and remote learning lessons.

Teachers will continue to incorporate Google Classroom as the delivery platform for organizing instruction.

Classrooms will be set up for remote access to lessons for students who are participating from home. Should it become necessary for all teaching and learning to go

online again, the teachers and students can continue seamlessly to make the transition. Google Meet and Zoom will be platforms used for virtual meetings.



- If we have to go to a totally online method of instruction, here is the model we will use:
 - Since maintaining structure and routine is important to an effective learning environment for students, we will maintain our regular, daily schedule during remote learning.
 - Student attendance will be required and teachers will report it. Students will establish their attendance by logging in as themselves into the Google Classroom for each class and being visible/participating on GoogleMeet/Zoom sessions during classes or office hours.
 - All classes will be online Monday, Wednesday and Friday as regularly scheduled. Teachers will have office hours during the regularly scheduled class on Tuesdays and Thursdays.
 - Daily schedule during an online, remote schedule for all students:
 - Period 1: 8-9:45 a.m.
 - Period 2: 9:50-11:20 a.m.
 - Period 3: 11:25am-12:55 p.m.
 - Lunch break: 1:00-1:25 p.m.
 - Period 4: 1:30-3:00 p.m.
 - Teachers will teach and have assignments ready to post for each class. Any assignment due the next day will be given at least by the end of the class period. Teachers will be clear about the due date for any extended assignment or project, scheduling a reasonable amount of time for the students to complete the work.
 - Students will meet deadlines and avoid submitting work late. In case of illness, parents will notify Dr. Beiting or Mr. Monter of the situation and together we will work out a plan for the student.
 - Students will be attending classes for the entire school day, three days a week in this scenario. We want to be respectful of both the time commitments of teachers

and students. Therefore, teachers will not post assignments after 3 pm and make them due the next day. In general, students will have at least 24 hours to complete an assignment.

- Students will use the office hours or class time to pose questions to teachers to clarify assignments or seek help. Therefore, in order to be respectful to teachers' time commitments, students will not email teachers after the end of the school day.
- Since the camera will be active during online class and office hour times, students are expected to be properly dressed (no pjs, revealing clothing, shirts with inappropriate messages, etc.). To respect their privacy, the room from which they broadcast should not be a bathroom or bedroom.
- All aspects of the code of conduct in the school Handbook apply during online or remote learning.
- Another scenario is a "hybrid" one that would mean some students attend in person, and some virtually. If such a scenario is recommended by the health department, we would follow the schedule and methods outlined above. More details would be given before making such a switch in our daily routines.
- We know that some families are considering an all virtual learning environment for their students. We would ask for a commitment to such an arrangement for the semester. Students who choose this option may not participate in extracurricular activities in person. Please contact Dr. Beiting if you wish to discuss this in detail.

Catholic identity and mission

We will continue to infuse our life at Mooney with the blessings of our life as a community of faith, including prayer, celebration of liturgy and the sacraments, service opportunities, and expressions of our mission.

Student involvement

We have established a Student Wellness Committee that will help us give increased voice to student needs and interests as we re-invigorate the role of the Student Council and other student groups in developing activities for the students. These new traditions will be a gift to Mooney's culture. We will also use a weekly mentoring period to provide time for this work.

Breakfast will be available for **all students** each school day from 7:30-7:55 a.m. After their wellness check, students may go to the cafeteria to eat. **Lunch** will be available each day and eaten in the cafeteria. For both meals, social distancing will be observed.

Water bottles

Students are encouraged to bring a bottle of water for their use during the day since the water fountains will not be operational. Only water may be in the bottle and students may not share water bottles.

Before and after school

In order to keep each other safe, students may not congregate in the hallways, locker rooms, or other areas before or after school. Students may not share lockers at any time. Once they enter the building, students will either go to the cafeteria or report to their first period classroom. After school, they may wait in the **cafeteria** to study, wait for practice, or a ride.

Visitors to the building

We will comply with guidance that recommends no visitors to the building during the school day. At this point in time, this directive includes parents, guest speakers, vendors, and volunteers.

Extracurricular activities

We will follow the guidance of the governor, health department, and OHSAA regarding sports programs. As of August 1, these have opened for the fall seasons. We will notify you if there is a change. At this time, band, drama and other such performance programs can occur virtually but not in-person.

Tuition

Full tuition is required for this school year and the options for payment remain the same. Please contact the business office if you have any questions about your invoice.

Preparing for teaching and learning whether delivered in-person or online requires the work of all faculty, staff, and administration, and those costs do not change. We pledge to deliver a valuable educational experience for all students. We value and appreciate your commitment, and trust in us. We also know that there have been changes in the economic situation of families as a result of the pandemic. Please contact us if you have questions or concerns that you need to discuss with us.

Communication

We promise to keep you informed throughout this year about any changes that occur due to the impact of COVID-19. Please contact us at any time if you have questions or concerns, or need to share any information about your family's situation. We value your trust in us to educate your sons and daughters. May God help us to find the best ways to collaborate to bring about what is best for each student.